March 13, 2014 Saratoga High School PTSO Meeting Minutes

**Attendance:** Gretchen Ludwig, Sarah Hung, Jennifer Guidry, Sandy Wu, Dory Albert, Susan Chin, Kristin Gragnola, Cathie Thermond, Katherine Tseng, Paul Robinson, Jennie Lau, Laura Tillett, Sushama Thakker, Darrell Miller, Kevin Mount, Brian Safine

**Meeting Opened 8:40 AM**

**Presidents Report** – Sushama Thakker/Laura Tillett

**Business**

**Approval of Minutes:** Gretchen Ludwig, Secretary

Spelling corrections were made, spelling of Tracy Leonard, Woanya Tu should be Woanya Yu, WASC section (page 2) Kevin report on Project Cornerstone, not Dory.

Motion to approve February and December minutes (note: no meeting in January) made by Kristin Gragnola, seconded by Sandy Wu. Motion Carried

**Treasurer Report:** Sandy Wu

Reviewed Checks 1282 – 1284. Motion to ratify checks 1282 – 1284 by Susan Chin, seconded by Sarah Hung. Motion Carried.

Please turn in your PTSO Receipts ASAP if you are holding onto any.

**Audit for Fiscal Year 2012-2013:** Jennifer Guidry

Five items were noted:

1. All check request forms and receipts were carefully reviewed.
2. There were missing receipts or document support for check #1238($360.00) and #1192($60.33 approved in meeting.) Notes were marked on the payment request.
3. Tips, without receipt support, were included in a few expenses with reasonable ranges.
4. Gifts to Kitchen helper and custodian, which had no financial document support, are suggested to use gift card or request PTSO checks for payment.
5. A luncheon expense of $688.69 was requested and reimbursed twice. The volunteer was notified and Treasurer is getting a refund from the volunteer.

Motion to approve Audit made by Laura Tillett, seconded by Sarah Hung. Motion Carried.

**SHSLG School Board Update – Katherine Tseng**

- There was a discussion of Physics at the SHSLG School Board. Teachers filed paperwork with the College Board to get approval for our Physics B AP class to become a one-year Honors class. We must wait for their approval. The College Board has decided that the Physics B AP class must be two years. SHS students will be prepared to take both Physics 1 & 2 AP Tests.
- The parents at SHS have asked the teachers at SHS to add a Physics C AP course. It is proposed to be a one year course that covers both Electrical and Mechanical subjects (each one semester long.) Physics C requires Calculus to be taken concurrently or before Physics C. SHS would be the only high school in the surrounding area not to offer a Physics AP course (even Los Gatos HS has Physics C AP.) Physics B would not be required to take before Physics C.
- The teachers in the social studies department want to combine both the AP and non-AP Government and Economics class. If our students want to take economics during the summer they will also be required to take a government course too.

**GO Bond – Cathie Thermond**

- June 3, 2014, Measure P will be put on the ballot as a Facilities Bond for modernization and additions to the buildings ($99 Million). This is a regular election with Polling Centers open and absentee ballots. We need 55% to vote yes to pass. The bond is asking for $18 per
$100,000 of assessed property value. The approximate split with be 45% SHS, 55% LGHS. This split is not final.

- We do have opposition from a group in San Francisco that we will need to rebuttal in the voting pamphlet. We feel there is a need to clarify what we did with the 2008 Bond. Los Gatos is expecting an increase of students, ~300, so they will be building new classrooms. Look online for detailed project plans.

- Each site, SHS and LGHS, will decide how they will spend their money. A design team comprised of faculty, administration, students and parents (PTSO, Foundation, Music Boosters, Sports Boosters) make up the review team at SHS. First meeting is March 26.

- Phone calls will start April 1st. We need help with the campaign so please contact Cathie Thermond if you can help.

- Paul Robinson commented that we would get a facilitator to work with the design team. The focus will primarily on health and safety, modernization, HVAC, and lighting. A key component is $2M for technology. Temporary housing may be needed during construction. It will be a large job to prioritize the list that will affect theatre, robotics, engineering, academics, and science among other departments.

**PTSO Endorses the GO Bond:** Gretchen Ludwig made a motion for the SHS PTSO to endorse the GO Bond, Dory Albert seconded. Motion carried.

**Principal’s Report: Paul Robinson**
The second annual staff basketball game “SHS vs. Redwood Middle School” will take place on Wednesday, March 19th @ 7 pm, in the SHS large gymnasium. Please come to support. All proceeds will support the Children’s Hospital and tornado victims in Washington, Illinois, Cross Roads Charity, in the mid-west. The School Site Survey will go out this week. We had 400 responses last year and we are hoping for more this year. Results will be posted online.

“Hawaiian Shirt Thursdays” have started this week. It’s starting earlier than normal. The “Spring Fling” and “Sadies” dances are happening over the next few months.

**Vice Principal: Kevin Mount**
If you haven’t seen them sign directing visitors to the office have been added. We have also updated the Falcon signs.

Due to construction we have more traffic. The slope of the driveway has been fixed due to cars having to exit this driveway. If it still needs more work additional work will need to be done by the city of Saratoga. WASC Organization will be visiting SHS the week of April 27th. PTSO will help with food.

**Vice Principal: Brian Safine**
The counseling staff has finished course registration at SHS, and Redwood The states Standardized Testing will only be given to Juniors starting this year. It will be given on April 21st and will be computer based. Four groups of juniors for ½ day of testing. Seniors have to be at school, no longer do they get free days.

Denise Pope will be visiting counselors weekend of 26th, to find alternative ways to define success by the Challenge Success Group.

**PTSO Nominating Committee – Kristin Gragnola**
Please contact Kristin if you would like to serve on the nominations committee. We need your help especially if you know incoming Redwood Parents. We want include Redwood Families.

**Mtn. View - Los Altos Tutorial Center Visit Update:** Laura Tillett, Dory Albert, Darrell Miller
See attached handout.