PTSO General Board Meeting Minutes – April 19, 2018

Attendees: Rita Cao, Ashley Chao, Elisa Chen, Selena Dai, Deepti Devanagondi, Daisy Huang, Joelle Huet-Ducrot, Sarah Hung, Poonam Shah, Shaughna Greene, Jessica Liu, Darrell Miller, Arati Nagaraj, Anita Parsons, Ashley Chao, Parul Samdarshi, Sudakshina Sarkar, Poonam Shah, Bing Wu, Annie Ying

* Bold indicates PTSO Board Member

PTSO President, Ashley Chao, opened up the meeting at 8:34 AM.

- May 7-11 is National Teacher Appreciation week.
- Next meeting, May 23, 11:30 AM with lunch first for parent volunteers – location not determined.

Treasurer’s Report: Treasurer, Sarah Hung reports that we have spent more of our money.

- She is asking staff to submit check requests to close out grant requests.
- We still need to pay speaker for Parent Education and to pay for the Senior video for website.
- Check numbers 1680 to 1690 need to be ratified. Poonam Shah motioned to ratify check #’s 1680-1690 and Susan Vukovatz seconded. All approved.

Audit Report: Auditor, Poonam Shah audited books of 2016-2017 and will follow up with Executive Board on suggestions for improvement.

- She will also do an audit of 2017-2018 before her term ends.

Nominating Committee Report: Chair, Shaughna Greene announced that they are still in need to fill the PTSO Secretary position and looking for people to serve on committees.

- In May meeting, slate of 2018-2019 PTSO Board will be announced.

Approval of March 8, 2018 PTSO General Meeting Minutes: Secretary, Susan Vukovatz handed out the March 8, 2018 General Board Meeting Minutes and asked for a motion to approve. Anita Parsons made a motion to approve and Annie Ying seconded.

Parent Ed, Anita Parsons Co-Chair reports that in May, Felicia Fahey is coming to present “Navigating the College Application Process for Rising Seniors, usually done in Fall, but decided that doing it in May gives them an idea of what needs to happen and to have something to do during the summer.

- College Essay writing will be offered in June, both mornings and afternoons
- A welcome meeting for Redwood parents in May “Survive and Thrive”.
- Lastly, Naviance training will be offered.

Principal’s Update: Principal, Paul Robinson encourages everyone to go give blood.

- Don't blink, you may miss something, as there are so many things happening now till the end of the school year. Please find time to sleep as the next 5-6 weeks will be active.
- Then comes Graduation
- It has been a fantastic year, full on sprint, thank you for all your support given, and a great parent series.
- World Cafe was a great night with over 100 people, tremendous feedback from students and parents, will plan another for Fall, and will work on more issues important to our school and community.
Guest Speaker, LGSUHSD IT Administrator, Tony Palma talks about Measure E monies; He organizes our IT and technology infrastructure and also does the Capital Projects job.

- Measure E Bond - $4 M allocated to technology, have spent $980K so far.
- Formed tech bond committee with 6 meetings 20 people; went through number scenarios coming up with recommendations.
- There is demand by students as feeder schools are going to 1:1 devices. Students expect this.
- Want to make it a flexible choice for teachers by purchasing carts of devices for teachers to use, however training and support is not covered by Measure E.
- Tech bond projects in process - BYOD - Bring Your Own Device – want to make sure can connect, number areas that have upgraded technology, and moving to cart model instead of lab model.
- Purchases include security camera upgrade, Google masters, upgrading AV systems, classroom tech upgrades, online new music building, replacing core infrastructure [switches, networking, and servers], however we are stuck with a Windows Microsoft Word arena. Teachers are hesitant on Google security, but can collaborate online with Google tools.
- IT Project Updates: Lots of donations, where is the technology located, is it at its end or middle of its useful life? Doing an infrastructure review on where, how used, who uses, can it be upgraded, enhanced, cleaned and useful. Now sifting through information.
- With bond dollars need to stagger purchases, so in 5 years don't have to replace everything.
- Goes beyond hardware, now with software it is an annual subscription model, whereas used to be able to buy license, keep it and share it.
- Have a new SSID system, guests need to check in to office, there will be wifi outside of sporting events and meetings outside normal office hours, just need to make a request and when on campus will receive a temporary password, 3 people in office can authorize, Robinson’s secretary, Julia Peck and Sarah Christenson, and will have spare laptop for presenters.
- Technology Request – teachers/staff can put in a request, similar to Foundation form, and has reduced wait time.
- Moving Forward Projects - looking at audit, 800 building just cleared of asbestos, need new network infrastructure, looking at gaps in instructional technology, upgrade Special Ed, TLC and Student Services Devices - typically have had whatever was available, presentation system enhancements, renovate old music building to MAP annex, upgrade computer carts, and presentation system in library, cafeteria and quad
- 800 wing improvements - Abatement work and demo work is 80% complete, take floor out and blast floor, very spacious, copy room moving, sleetting contractor comes end of May and construction occurs during summer.
- Projects dropped are locker rooms
- Student restrooms need renovation in both high schools
- Roofing - Still need and have money; this is ongoing as we are doing a wing at a time, have to work around students, 800 roof getting done this summer and roof on art wing getting done.

Meeting adjourned by PTSO President, Ashley Chao at 9:23 AM.

Respectfully Submitted by:

Susan Vukovatz
PTSO Secretary